

**MINUTES OF THE PUBLIC MEETING**  
**Board of Education**  
**Midland Park, New Jersey**  
**October 16, 2018**

The Pledge of Allegiance was recited.

The meeting was called to order by James Canellas at 8:00 p.m. and the following statement was read:

“Adequate notice of this meeting was provided as specified in the Open Meeting Act. Notices of this Meeting were sent to The RECORD, RIDGEWOOD NEWS, and to the Midland Park Borough Clerk for the 2018 elective year. A notice was also posted inside the office of the Midland Park Board of Education in a place reserved for such announcements. The Board announces that under its long-standing policy, it will not discuss in public any comments made by members of the public concerning individual staff members.”

**ROLL CALL**

Present:	Sandra Criscenzo	Patricia Fantulin
	Richard Formicola	Brian McCourt
	William Sullivan	Maryalice Thomas
	Timothy Thomas	Peter Triolo

James Canellas

**OTHERS PRESENT**

Staff:	Marie Cirasella, Superintendent of Schools
	Stacy Garvey, Business Administrator/Board Secretary

**PRESIDENT’S REPORT**

**Mission Statement**

**The Midland Park School District as part of a strong, dedicated community, provides its students with a comprehensive, adaptive education aligned to 21<sup>st</sup> century knowledge and skills needed for success in college and career. The district maximizes all resources to empower students to realize their individual worth and responsibility, with the expectation they achieve the New Jersey state standards at all grade levels.**

Mr. Canellas welcomed everyone to the Action meeting and made the following comments:

- Presentation by administrators on test scores. Mr. Canellas thanked them for coming tonight.
- Thank you to the members of the district who continue to make this place what it is.

SUPERINTENDENT'S REPORT Dr. Marie Cirasella

1. District Assessment Reports presentation
- +2. **Presentation of School Self-Assessment Grades under the Anti-Bullying Bill of Rights Act**

Open to the Public: **COMMENTS** only for action items on the agenda.

No one chose to speak at this time.

BOARD MOTIONS

- Motion – Dr. Thomas, seconded – Mr. Formicola...
  1. Approve the minutes of the following regularly scheduled public meetings held on:  
  
September 4, 2018  
September 18, 2018  
  
Roll Call: All Yes
- +2. **Approve the submission of the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for the 2017-2018 school year to the New Jersey Department of Education.**

Roll Call: All Yes

A. Personnel – (M. Cirasella)

APPENDIX

Board resolutions related to hiring for the 2018-2019 school year will be on an emergency basis, pursuant to N.J.S.A. 18A:6-7.1, N.J.S.A. 18A:39-17 and/or N.J.S.A. 18A:6-4.13, as applicable.

- Motion – Mr. Formicola, seconded – Ms. Criscenzo...
  1. Approve the following additions to the list of Coaches at the high school for the 2018-2019 school year:

		<u>Stipend</u>
Add: Shawn Savage	Winter Track Head Coach	\$4,556.56
Jason Whelpley	Bowling Head Coach	\$4,226.66
  2. Approve the list of Advisors to Activities and Clubs at the Highland School for the 2018-2019 school year, as per the attached appendix.
  3. Approve a paid sick leave of absence for Employee No. 0731, effective November 1, 2018 through approximately November 21, 2018.

A-2

4. Approve the following substitute Nurses to assist students with medical needs on the Band trip to Syracuse, NY from October 26 – 29, 2018 at the rate of \$165 per day:

Amy Biswurm  
Shannon Linde

Roll Call: All Yes

Motion – Mr. Formicola, seconded – Mr. Sullivan...

- +5. **Approve the following high school teachers to provide home instruction for a classified high school student. They will be paid as per Schedule D of the MPEA contract, effective retroactive from October 5, 2018 through November 30, 2018:**

Nancy DeRitter	Chemistry	2 hours per week
Eric Ferro	Personal Finance and Driver Education	1 hours per week each
Eric Ferro	US History II	2 hours per week
Therese Seiders	English II and General Algebra	3 hours per week each

- +6. **Approve the appointment and employment contract for Zachary Spadaccini as the Computer/Media Technician for the district. He will be paid a salary of \$49,000, prorated effective November 1, 2018 (or sooner) through June 30, 2019, as per the attached appendix.**

A-6

- +7. **Accept the resignation of Employee No. 1237, effective November 10, 2018.**

Roll Call: All Yes

Motion – Dr. Thomas, seconded – Mr. Formicola...

- S-1. Approve the increase in position for Beth Kasbarian, Clerk for the Midland Park Continuing Education program, from .4 to .5. She is paid on Category IV, Step 3 10 month position on the MPEA Secretarial/Clerical salary guide, effective October 22, 2018 through June 30, 2019.

Roll Call: All Yes

- B. Finance Committee – (P. Triolo, Chairperson)

Motion – Mr. Triolo, seconded – Mr. Sullivan...

1. Approve the following resolution:

RESOLVED: That pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of September 30, 2018, after review of the Secretary's monthly financial report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13 (b), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year, subject to the conditions of P.L. 1701.

2. Approve the following block motion:
  - a. September 2018 direct pays in the amount of \$731,419.44.
  - b. September 2018 Continuing Education claims in the amount of \$34,257.06.
  - c. September 2018 Cafeteria claims in the amount of \$33,279.51.
  - d. Second September 2018 payroll in the amount of \$604,950.95.
  - e. First October 2018 payroll in the amount of \$609,965.95.
  - f. October 2018 claims in the amount of \$879,407.02.
3. Approve the cash reports and the Board Secretary's report for the period September 1 – 30, 2018, as per the attached appendix. B-3
4. Approve the transfers between accounts for the period September 1 – 30, 2018, as per the attached appendix. B-4

Roll Call: All Yes

Motion – Mr. Triolo, seconded – Mr. McCourt...

5. Approve purchasing through the following New Jersey State Contracts:

<u>Vendor</u>	<u>Contract No.</u>
Bio Fit Engineered Products	83735/81611
CDW Government	89849
Grainger	79875
Home Depot	43894
HP, Inc.	89974
Mayline	81630
National Office Furniture	81721
Stericycle	85389
Verizon Wireless	82583

6. Approve additional Extraordinary Aid in the amount of \$1,207.00 to be appropriated to account #11-000-100-566 Tuition- Private Schools for the Disabled.

Roll Call: All Yes

Motion – Mr. Triolo, seconded – Mr. Sullivan...

7. Approve the rental of the High School Gym to the North Jersey Mineralogical Society, sponsored by Midland Park Continuing Education for the annual North Jersey Gem, Mineral and Fossil Show on the following dates:

Friday, March 29, 2019 – 6:00 – 10:00 p.m.

Saturday, March 30, 2019 – 8:00 a.m. – 6:00 p.m.

Sunday, March 31, 2019 – 9:00 a.m. – 6:00 p.m.

Roll Call: All Yes

Motion – Mr. Triolo, seconded – Mr. McCourt...

- +8. **Approve the following resolution:**

**Be it resolved that the Board of Education of the Midland Park School District in the County of Bergen, hereby approves the submission of the following “Other Capital Project” to the Department of Education for review and approval and for amendment to the Long Range Facilities Plan. It is further understood that the District is not seeking funding at the current time for this project:**

School	Project	DOE Project #
Godwin Elementary School	Door Replacements	3170-300-19-2000
Highland Elementary School		3170-070-19-2000
Midland Park Jr./Sr. High School		3170-050-19-2000

Roll Call: All Yes

Motion – Mr. Triolo, seconded – Mr. Sullivan...

- +9. **Accept the \$1,000 grant awarded by The First Day of School Foundation to Madalyn Messina, elementary teacher in the Highland School, as per Board Policy 7230.**
- +10. **Approve Viva Your Voice, Inc. for translation and interpretation services during Special Education meetings, if needed, at the rate of \$125.00 per hour during the 2018-2019 school year.**
- +11. **Approve the acceptance of the Midland Park Public Education Foundation Grants for the 2018-2019 school year in the amount of \$11,488.65.**

Roll Call: All Yes

Mr. Triolo, seconded – Mr. McCourt...

- S-2. Approve Lauren Anne Barlotta as an Applied Behavior Analyst Home Programmer for a classified elementary student for four hours per week, at the rate of \$55 per hour, effective retroactive from October 15, 2018 through June 30, 2019.

Roll Call: All Yes

- C. Curriculum Committee – (S. Criscenzo, Chairperson)

Motion – Ms. Criscenzo, seconded – Mr. McCourt...

1. Approve the following staff members requesting workshop attendance:

Name	Workshop	Location	Cost	Date
Marie Cirasella	NJSBA Fall Conference	Atlantic City, NJ	\$952.94	10/22-24/2018
Jason Whelpley	Next Generation Science Standards Workshop	Princeton, NJ	\$215.30	10/23/24/2018
Danielle Kirsch, <b>+Kristie Fucarino</b>	Intervention and Referral Services Training	Galloway, NJ	\$217.68 <b>\$257.36</b>	10/25/2018
<b>+Marina Lenihan</b>	<b>NGSS K-8 Asking &amp; Questions &amp; Modeling</b>	Montclair, NJ	<b>\$150.00</b>	<b>10/26/2018</b>
<b>+Maureen Kelley</b>	<b>NJASL: Promoting Powerful Partnerships</b>	Long Branch, NJ	<b>\$369.75</b>	<b>12/2-4/2018</b>
<b>+Stephanie Mont</b>	<b>Practical Classroom Proven Management</b>	West Orange, NJ	<b>\$278.85</b>	<b>12/17/2018</b>
<b>+Raina Parvanov-Dawson</b> <b>JoAnn Polhemus</b>	<b>NGSS: Phenomina &amp; CER</b>	Montclair, NJ	<b>\$157.00</b> <b>\$157.00</b>	<b>2/1/2019</b>
<b>+Deborah Marks</b>	<b>Analysis of DATA/NASA Missions &amp; NGSS in Classroom</b>	Montclair, NJ	<b>\$158.00</b>	<b>2/27/2019</b>
<b>Carole Steel</b>	<b>NGSS- Aligned Engineering Challenges for K-5</b>	Montclair, NJ	<b>\$153.87</b>	<b>3/5/2019</b>

Roll Call: All Yes

Motion – Ms. Criscenzo, seconded – Dr. Thomas...

2. Approve the revised curricula at the Middle School/High School, which is aligned to the NJ Student Learning Standards and new QSAC regulations, as follows:

Introduction to Psychology  
American Foreign Policy

Roll Call: All Yes

Motion – Ms. Criscenzo, seconded – Mr. McCourt...

- +3. **Approve the recommendation for a classified high school student to receive home instruction, effective retroactive from October 5, 2018 through November 30, 2018.**

Roll Call: All Yes

D. Policy Committee – (M. Thomas, Chairperson)

Motion – Dr. Thomas, seconded – Ms. Criscenzo...

1. Approve the following new/revised Mandated Policies, as per the attached appendices:

- |    |   |                     |             |
|----|---|---------------------|-------------|
| a. | Disclosure and Review of Applicant's Employment History                           | Policy Section 1613 | <u>D-1a</u> |
| b. | Harassment, Intimidation, and Bullying (HIB)                                      | Policy Section 5512 | <u>D-1b</u> |
| c. | Use of Physical Restraint and Seclusion Techniques for Students with Disabilities | Policy Section 5561 | <u>D-1c</u> |
| d. | Procurement Procedures for School Nutrition Programs                              | Policy Section 8561 | <u>D-1d</u> |

Roll Call: All Yes

E. Legislative Committee – (Administration)

No Report

F. Buildings & Grounds Committee – (T. Thomas, Chairperson)

Motion – Mr. Thomas, seconded – Mr. Sullivan...

+1. Approve the following resolution and attached appendices:

F-1

**Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and**

**Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the Midland Park School District are consistent with these requirements, and**

**Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,**

**Now Therefore Be It Resolved, that the Midland Park School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan and Form M-1 for Midland Park in compliance with Department of Education requirements.**

Roll Call: All Yes

G. Negotiations Committee - (B. McCourt, Chairperson)

No Report

H. Technology & Public Relations Committee – (P. Fantulin, Chairperson)

Working on a facilities update issue. Will have a copy for the board for the next meeting.

I. Town Council – (J. Canellas, R. Formicola)

No Report

J. Liaison Committee

High School PTA – (P. Triolo)

Email blast to increase membership which is the main focus

Elementary School PTA- (R. Formicola)

Panther Prowl- 10/20

Book Fair- 10/21

Trunk or Treat- 10/28

Booster Club – (T. Thomas)

Awards night- 11/28

New banners are ordered

Performing Arts Parents – (M. Thomas)

- Music in the Park has been completed
- Syracuse Band Festival Competition 10/26-29/18
- Wine/beer tasting - Nov. 3 - \$55/person – Chartered bus tour 12:30-6:30
- Dueling Pianos: Nov. 30 - Midland Park Firehouse 8:00-11:00 \$40/person
- Memorial Hall Plaque fundraiser is back on, donations will focus on needed improvement for Memorial Hall.
- Raise the curtain campaign is finished, all of the acoustic tiles have been installed

Special Education – (B. Sullivan)

No Report

Education Foundation – (S. Criscenzo)

Grants will be handed out shortly

Board of Recreation – (B. McCourt)

No Report



Continuing Education Program – (P. Fantulin)

No Report

Student Representative to the Board – (Emma Lein)

Week of Respect- 10/1-5

Spirit Week- 10/8

Violence Awareness Week- 10/15

K. Old Business

There was nothing to discuss at this time.

L. New Business

Motion - Ms. Criscenzo, seconded – Mr. Formicola...

Motion to go into closed session before the meeting of November 6, 2018, for the purpose of reviewing the hiring of personnel and confidential student HIB case reviews.

Roll Call: All Yes

Open to the Public - general **COMMENTS** only at this time.

Mr. Canellas invited the public to address the Board.

No one chose to speak at this time.

Motion – Mr. Formicola, seconded – Mr. Sullivan...

To adjourn the meeting.

Roll Call: All Yes

The meeting adjourned at 9:00 p.m.

Respectfully submitted,

Stacy Garvey  
School Business Administrator/  
Board Secretary